

# *Weare Township*

## **Board Meeting Minutes Monday, October 13th, 2025**

### **A. Call to Order**

The meeting was called to order at 7:00 PM by Mr. Larry Doran.

### **B. The Pledge of Allegiance**

The Pledge of Allegiance was recited.

### **C. Roll Call**

Board members present included Mrs. Sayles, Mr. Miller, Mrs. Green, Mr. Doran ,

**Absent:** Mrs. VanDerZanden and Mr. Stotler.

### **D. Attendance**

Audience members present included Richele Anderson, Julia Lauber, Claudelle Reid, Rick Kraas.

### **E. Approval of Minutes**

A motion was made by Byron and supported by Melanie to approve last month's meeting minutes. Motion Approved

### **F. Approval of Agenda**

A motion was made by Byron and supported by Melanie to approve the agenda.

### **G. Treasurer's Report**

Mrs. Green reported as follows:

- \$9,828.92 in the General Fund Checking
- \$261.02 in the Road Fund Checking
- \$204.20 in the Fire Fund Checking
- \$2.00 in the Escrow Account
- \$2.00 Bond Debt Retirement Account
- \$452,785.63 in the Michigan Class General Fund Surplus Account
- \$705.58 in the Michigan Class Road Fund Surplus Account
- \$20,638.30 in Michigan Class Fire Fund Surplus Account
- Totals: \$484,427.65

## H. Old Business

1. Red Barn -No new developments

## I. New Business:

1. Rescinding of previous Escrow Policy: Larry made a motion to rescind any previous Escrow Policy to this date. Byron supported and Melanie seconded. Role Call: Byron-Yes, Melanie-Yes, Larry-Yes, Motion passed.
2. New Escrow Policy **Resolution 2025-05**: Melanie made the motion to accept the New Escrow Policy as written and Byron seconded. Role Call: Byron-Yes, Melanie-Yes, Larry-Yes. Motion passed. Discussion took place on the fee schedule for items and reviewing them on a regular basis to be up to date.
3. Jill ordered deposit books for the checking at a cost of \$281.58 for 450 which will be withdrawn automatically. Byron made a motion to pay that and it was seconded by Melanie. Role Call Vote: Byron-Yes, Melanie-Yes, Larry-Yes Motion passed.
4. Mark Shotwell presented a 5 year IT plan to the board with a cost of \$7516 after meeting with Jill, Lori and Melanie. A PC will be purchased for the clerk and that laptop will go to the deputy clerk and the planning commission will get the other laptop. Larry would like this plan to be changed to the 2025/2026 IT plan. A motion by Byron and a second by Melanie to accept this plan. Role Call Vote: Byron-Yes, Melanie-Yes, Larry-Yes motion passed

**J. Correspondence:** Jill received the proposal from KCI for winter bills and the estimated postage is \$1,554.68 which a check was included in the monthly bills as it is due ahead of bills going out. Jill printed out a webinar being held by MTA on Governmental Immunity if she would like to attend and if a cost is involved she can reach out to Larry.

**K. Public Comments-** Mrs.Claudette Reid brought up that with the new Escrow Policy our fees should be updated and looked at **annually** to keep up with the times. She also mentioned that our IT proposal is a conceptual document as our tech support changes so quickly.

Mr. Richard Krass once again complimented the board on their progress with IT. He did mention he would like to see a data storage policy in place and for the township to check out our Vendors data storage/transmission.

**L. Zoning Administrator's Report- None Andrew absent**

**M. Board Member Comments- None**

**N. Supervisor's Comments-** Larry stated Dump day went well but he was the only one here, before next Dump day he would like to discuss more help.  
The meeting in Colfax for MTA was a great turn out of 16 townships.

**O. Approval of the Bills**

A motion was made by Byron and 2nd by Melanie to pay bills. All ayes; motion carried.

**P. Adjournment**

A motion was made by Byron and supported by Larry to adjourn. All ayes; motion carried. The meeting adjourned at 7:53 PM.

Minutes were recorded by Mrs. Sayles.